

**This document contains:**

- The Event Covid-19 risk assessment and risk mitigation plan in accordance with the [FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic](#)
- The Event Approved Schedule

*Given the current covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning his/her travel to the Event.*

# Guidance for the use of the WHO Risk Assessment tools in the context of COVID-19 - FEI version

Guidance for FEI Event organisers ("OCs") during the current outbreak of COVID-19

In view of the current outbreak of COVID-19, this disease-specific and event-specific risk assessment and mitigation checklist has been developed by WHO for use by host countries and event organizers, to assess the specific risk of COVID-19.

The FEI has slightly adapted the wording in the document, mainly by replacing the initial term "mass gathering sporting event" by "FEI Event".

Under the FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, which applies to all FEI Events taking place after 1 July 2020, all OCs of FEI Events must carry out a risk assessment of their Event in terms of Covid-19 transmission, using the present document.

The following risk assessment and mitigation checklist should be used in conjunction with the "WHO Mass Gathering Sports Addendum Guidelines" - OCs should consider the term "mass gathering" in it as synonym of "FEI Event" in this context.

In order to accurately provide answers the following risk assessment and mitigation checklist, OCs must be knowledgeable on the current COVID-19 outbreak. OCs should reference the daily global COVID-19 situation reports provided by WHO as well as the national COVID-19 situation reports, if available.

The tool must be completed in this Excel spreadsheet (see following tabs), as the scores are automatically calculated there. Once the tool is completed, the scores received in the Excel spreadsheet for both sections will appear in the decision matrix found on the final tab ("Overall risk scores") for the Event's overall risk score to be determined.

It must be ensured that this risk assessment is conducted with input from local public health authorities and that the necessary personnel with expertise in mass gatherings, risk assessment, epidemiology, and infectious disease control measures are included from the initial stages of planning.

For the final determination, factors under consideration include:

- the current stage of the COVID-19 outbreak and known transmission dynamics
- the geographical distribution and number of participants, and their individual risk profile
- the risk assessment tool
- the mitigation measures that are currently in place or feasible and any discipline-specific guidance issued by the FEI.

*It is important to remember that while mitigation measures can reduce the risk of COVID-19 infections, they cannot completely eliminate the threat. It is WHO's view that all countries with community transmission should seriously consider postponing or reducing sport events that bring people together and have the potential to amplify disease, and support the recommended best practice of physical distancing. Any decision will be supported through the use of WHO tools, in particular this risk assessment tool.*

*If movement restrictions and further national measures have been established in the country, the risk assessment does not apply.*

*However, when the process of re-opening/conducting mass gatherings is being considered post movement restrictions, it will be key to ensure any decisions are based on a risk assessment, such as the WHO Mass gatherings COVID-19 risk assessment.*

## Risk assessment for COVID-19

The questions below will enable OCs to review the additional considerations specific to sports, and thus inform their risk assessment of COVID-19 associated with their Event. This will help OCs understand and manage any additional risk from COVID-19.

The risk assessment should be reviewed and reassessed regularly during the planning phase and updated immediately prior to the transition to the operational phase, especially in light of the rapidly evolving nature of the outbreak. Reference should be made to the latest technical guidance and situation reports on the WHO website.

The risk assessment for COVID-19 associated with the Event must be coordinated and integrated with the host country's national risk assessment for COVID-19. The person completing the questionnaire should include input from the local public health authorities, consult WHO's latest technical guidance and ensure that there is an up-to-date evaluation of the epidemiological situation.

Please answer Yes (1) or No (0) to the following questions to determine a risk assessment score that incorporates factors specific to sporting events

Additional risk of COVID-19 to the sporting event	Yes (1)/No (0)	Score
Will the event be held in a country that has documented active local transmission of COVID-19 (community spread)?	1	1
Will the event be held in a single venue or multiple venues/cities/countries? <i>(single venue = 0; multiple venues = 1)</i>	0	0
Will the event include international participants (athletes and spectators) from countries that have documented active local transmission of COVID-19 (community spread)? <i>(NB: if the Events does not involve spectators, please clarify this in the comments to the questions in relation to spectators in the "Mitigation Checklist" sheet)</i>	1	1
Will the event include a significant number of participants (athletes or spectators) at higher risk of severe COVID-19 disease (e.g., people over 65 years of age or people with underlying health conditions)?	0	0
Will the event include sports that are considered at higher risk of spread for COVID-19 (eg, contact sports)?	0	0
Will the event be held indoors? <i>(Yes = 1; No = 0)</i>	0	0
<b>Total COVID-19 risk score</b>		<b>2</b>

## Mitigation checklist for COVID-19

Mitigation measures assess the current effort and planning to reduce the risk of spread of COVID-19 disease for the event. As mitigation measures can reduce the overall risk of the sporting event contributing to the spread of COVID-19, they should be taken into account after the risk assessment has occurred to gain a clearer understanding of the overall risk of transmission and further spread of COVID-19, should the event be held. Together with the risk assessment score, the mitigation measure will contribute to the decision matrix and influence the assessment of the overall risk of transmission and further spread of COVID-19 in relation to the event.

Topic	Key consideration	Score Yes/Completed (2), Maybe/In progress (1), No/Not considered (0)	Weighting	Total score	Comments
Understanding of the overview of the current COVID-19 situation by the OC	Have the relevant OC and responsible staff been informed about the <b>latest available guidance on the COVID-19 outbreak</b> (official web resources available from WHO, CDC, ECDC, UN, local public health authorities)? And are the OC and staff concerned committed to following the available guidance?	2	1	2	
	Is the OC aware of global and local daily situation reports as provided by WHO or local public health authorities?	2	1	2	
	Do the OC and responsible staff understand the risks and transmission routes of COVID-19, the steps that Event attendees can take to limit spread, the recognized best practices (including respiratory etiquette, hand hygiene, physical distancing, etc.), and the travel restrictions adopted by different countries that may affect the Event?	2	1	2	
Event emergency preparedness and response plans	Has a <b>contingency medical response plan for COVID-19</b> been developed for the Event?	2	3	6	
	Does the contingency medical response plan include <b>information about how attendees should interact with the host country healthcare system</b> (e.g. hotline/helpline telephone number, medical teams and first-aid points for the Event, local health care system)?	2	3	6	
	Is there an <b>Emergency COVID-19 Outbreak Response Coordinator/Team</b> in the OC or other structure structure for the Event with defined roles and responsibilities, coordinating the health preparedness and response planning for the outbreak?	2	2	4	
	Has the host country or OC requested <b>support from WHO and/or local public health authorities</b> ?	2	3	6	
	<b>Has the OC acquired the following supplies to help reduce the risk of transmission of COVID-19?</b>				
	Personal protective equipment (e.g. masks, gloves, gowns) for onsite medical personnel	2	3	6	
	Hand sanitizer and alcohol rubs/gels, tissues, frequently replaced soap canisters and closed bins for safe disposal of hygienic materials (e.g. tissues, towels, sanitary products) in washrooms and changing rooms	2	3	6	
	Hand sanitizers and alcohol rubs for all entrances and throughout the venue	2	3	6	

	<b>If a person feels unwell/ shows symptoms of an acute respiratory infection during the Event:</b>			
	Is there a procedure for athletes or spectators to clearly identify <b>whom to contact and how to do so</b> if they or other Event participants feel unwell?	0	3	0
	Is there a protocol on whom the OC should contact in the host country to report suspected cases and request testing and epidemiological investigations?	2	3	6
	Are <b>first-aid services or other medical services</b> in-place and equipped to support patients with respiratory symptoms?	2	2	4
	Are there <b>isolation rooms or mobile isolation units</b> available onsite?	0	2	0
	Are there any <b>designated medical facilities</b> that manage patients with COVID-19 infection in the host country?	2	2	4
	Are there <b>transportation services with trained medical professionals</b> available to transport critically ill patients with severe acute respiratory infections to a hospital or to evacuate them from the host country, if necessary?	2	2	4
	Has a <b>cleaning schedule</b> been developed to ensure the venue is clean and hygienic – wiping surfaces and any equipment regularly with disinfectant is strongly recommended (before, during and after the event and between each round of competition)?	2	3	6
	Are there established <b>screening measures</b> , including temperature checks in place for participants at the point of entry, venues, routes and on-site medical facilities (first-aid points)? (Please specify in Comments what these screening measures include)	2	3	6
	Is the host country conducting COVID-19 <b>laboratory diagnostic tests</b> ? (If Yes, please specify in comments the type of COVID-19 diagnostic test used)	2	3	6
	Does the host country have a <b>national public health emergency preparedness and response plan</b> that can address severe respiratory diseases, including COVID-19?	2	2	4
	Is there a <b>preliminary agreement by the host country to provide care</b> for any COVID-19 cases connected with the Event?	2	3	6
	If the Event is for a duration of 14 days or longer, does the medical response plan for the event include resources and protocols for managing all public health interventions that would be necessary and supporting the national public health authorities if participants are infected and become unwell at the Event? (If the event is for less than 14 days, please score 0)	0	3	0
	If the Event is for less than 14 days, does the medical response plan include protocols for OCs to notify all participants of possible exposure to COVID-19 if the OCs are made aware of any suspected or confirmed cases that attended the Event? (If the event is for 14 days or longer, please score 0)	2	3	6
<b>Stakeholder and partner coordination</b>	Is there an established mechanism for collaboration and coordination between <b>the health and security sectors</b> , which is considered as crucial?	2	2	4
	Are there agreed, clear and easily understood processes in place for <b>reporting to external multi-sectoral stakeholders</b> (including surveillance authorities, WHO, CDC, ECDC, etc.) and disseminating risk communication messages (Media)?	2	2	4

Command and control	Is there a decision-making authority/body and an agreed procedure to <b>modify, restrict, postpone or cancel the Event</b> related to the evolving COVID-19 outbreak?	2	3	6	
	Are there arrangements to activate a <b>strategic health operations centre</b> if there are suspected COVID-19 cases in connection with the Event?	2	2	4	
	Have the OC and staff undergone training and exercises on personal safety procedures and emergency mitigation measures (including those specifically listed in this checklist)?	1	3	3	
Risk communication	Is there a <b>risk communication strategy</b> for the Event in regard to COVID-19?	2	3	6	
	Is there a <b>designated person(s) to lead media</b> activities and tasked with managing all external communications with national and international government officials, the general public, and the media? (If yes, please identify the spokesperson in comments)	2	2	4	
	Has there been <b>monitoring of national and international media and social media</b> established for <b>rumours</b> to be able to counter them early? (Please explain in the comments what protocols are in place for counter messaging)	1	2	2	
	Has coordination been set up with major official media channels and social media sites such as Twitter, Facebook and Instagram so that messaging can be coordinated with, and assisted by, the platforms to provide targeted messaging from OCs (including messaging to counter fake news and rumours, and proactive messaging about the status of the sporting event, including changes)?	1	2	2	
Public health awareness of COVID-19 before and during the event	Has <b>public health advice</b> on clinical features of COVID-19, preventive measures, especially respiratory etiquette, hand hygiene practices, and physical distancing, been shared with all staff involved in the Event, athletes, the public, and personnel of all relevant stakeholders?	2	3	6	
	Has information on the <b>at-risk populations</b> been provided to all athletes, the public and others so they may make an informed decision on their attendance based on their personal risks?	2	3	6	
	Has public advice included information on the meaning of the following <b>measures: quarantine, self-isolation and self-monitoring</b> ?	2	2	4	
Surge capacity	<b>Are there any surge arrangements in place in the event of a public health emergency during the Event - (i.e. suspected and confirmed cases of COVID-19)</b>				
	Do these surge arrangements include funding for mitigation measures?	2	3	6	
	Do these surge arrangements include stockpiles of equipment (e.g. personal protective equipment, etc.)	2	3	6	
	Do these surge arrangements include training of extra staff?	2	2	4	
	Do these surge arrangements include volunteers?	2	2	4	
Specific mitigation measures	Will there be <b>daily health checks</b> of athletes/competitors?	0	2	0	
	Will the <b>athletes be separated from other groups</b> , such as officials, support staff and spectators, to limit transmission?	0	2	0	
	Are there measures in place to <b>limit the sharing of equipment, water bottles, towels, etc.</b> ?	2	3	6	
	Will athletes be given closed <b>containers to allow for the safe disposal or storing of all hygienic materials</b> (e.g. tissues, towels, etc.)?	1	3	3	
	Will the Event have <b>designated seating</b> for all spectators?	2	3	6	

Does the designated <b>seating provided allow for physical distancing</b> between spectators (minimum of 1 metre)?	2	2	4	
Have <b>pre-travel health checks</b> been performed on all athletes to ensure underlying co-morbidities, medications, allergies, etc. are documented?	0	2	0	

Sum of mitigation measures	188
<b>Total mitigation score (%)</b>	<b>85</b>

188

## Event overall risk score

The decision matrix takes the risk score and the mitigation score to provide a colour determination. This colour determination identifies the total risk of transmission and further spread of COVID-19 in relation to the Event. The "Colour Determination" key below the decision matrix describes the total risk for each colour.

Total COVID-19 risk score (from "Risk Assessment" Tab)	2
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Total mitigation score (from "Mitigation Checklist" Tab)	85
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## Risk Vs. Mitigation Matrix

Total Risk Assessment Score	Very Prepared to Mitigate COVID-19 Impacts (76-100)	Somewhat Prepared to Mitigate COVID-19 Impacts (51-75)	Somewhat Unprepared to Mitigate COVID-19 Impacts (26-50)	Very Unprepared to Mitigate COVID-19 Impacts (0-25)
0 - Negligible	Very low	Very low	Very low	Very low
1 - Very Low Risk	Very low	Very low	Low	Low
2 - Low Risk	Low	Low	Low	Moderate
3 - Moderate Risk (low-moderate)	Low	Moderate	Moderate	Moderate
4 - Moderate Risk (high-moderate)	Moderate	Moderate	High	Very High
5 - High Risk	High	High	Very High	Very High
6 - Very High Risk	Very High	Very High	Very High	Very High

KEY FOR COLOUR DETERMINATION OF OVERALL RISK	
VERY LOW	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>very low</u> .
LOW	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>low</u> . Recommend checking whether mitigation measures can be strengthened.
MODERATE	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>moderate</u> . Recommend <u>significant</u> efforts to improve mitigation measures or reduce risk of transmission (decrease risk assessment score).
HIGH	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>high</u> . Recommend <u>significant</u> efforts to improve <u>both</u> mitigation measures and reduce risk of transmission (decrease risk assessment score).
VERY HIGH	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>very high</u> .



## Mitigation Plan

CSI3\* will follow the governmental measurements from our region.

<https://covid19.public.lu/en/sanitary-measures.html>

### I. Sanitary measures:

- Wearing a mask is compulsory in public buildings and transport (Hotel, Shuttleservice, etc). All persons should bring masks with them, following governmental decision.
- Everybody should comply with the health rules regarding social distancing.
- Respect all health measures
- Wash your hands regularly with soap and water or with hydro alcoholic gel
- A CovidCheck will be carried out at the entrance

Equipment to have in your truck, boxes, stables:

- Masks for all participants
- Hydro alcoholic gel
- All your necessary equipment (no lending is allowed between competitors on the field)

On arrival and during the competition:

- Make arrangements to avoid crossing other horses/riders
- Respect 2m of social distancing in the meeting areas: paddock, shower, catering, parking, organisation offices.
- Riders must respect the rules specified in the prize giving ceremonies guideline (no handshakes)
- You will find start lists & results on [equipe.com](http://equipe.com)
- Only two people will be allowed in the show office, if the office is full, you will need to wait outside the office respecting the social distance.
- One accompanying person per rider is allowed at the warm up arena.
- Respect the social distance of 2 meters on horseback.
- We kindly ask the participants to leave the warm-up areas as soon as possible after their performance.

Spectators/ riders & staff / accompanying persons:

- We advise all the participants to avoid group of more than 6.
- Switch as much as possible to contactless payment

### II. Non-compliance with the rules:

Any breach of the rules of hygiene and protocol will be punished by an exclusion from the competition. In case of exclusion, no refund will be possible.

### III. Medical device on site:

Luxambulance Sàrl

+352 621 19 12 30

**I. DENOMINATION OF THE EVENT**

**Venue:** Roeser

**Date:** 26-29.08.2021

**NF:** LUX

**Indoor:**

**Outdoor:**

**EVENT CATEGORIES:**

- |                                 |                                  |   |                                   |  |
|---------------------------------|----------------------------------|---|-----------------------------------|--|
| CSIO5* <input type="checkbox"/> | CSI5*-W <input type="checkbox"/> | CSI5* <input type="checkbox"/>            | CSIU25-A <input type="checkbox"/> | CSIU25-B <input type="checkbox"/>          |
| CSIO4* <input type="checkbox"/> | CSI4*-W <input type="checkbox"/> | CSI4* <input type="checkbox"/>            | CSIY-A <input type="checkbox"/>   | CSIY-B <input type="checkbox"/>            |
| CSIO3* <input type="checkbox"/> | CSI3*-W <input type="checkbox"/> | CSI3* <input type="checkbox"/>            | CSIJ-A <input type="checkbox"/>   | CSIJ-B <input type="checkbox"/>            |
| CSIO2* <input type="checkbox"/> | CSI2*-W <input type="checkbox"/> | CSI2* <input type="checkbox"/>            | CSIch-A <input type="checkbox"/>  | CSIch-B <input type="checkbox"/>           |
| CSIO1* <input type="checkbox"/> | CSI1*-W <input type="checkbox"/> | CSI1* <input checked="" type="checkbox"/> | CSIV-A <input type="checkbox"/>   | CSIV-B <input checked="" type="checkbox"/> |
| CSIOY <input type="checkbox"/>  |                                  | CSIL1* <input type="checkbox"/>           | CSIAm-A <input type="checkbox"/>  | CSIAm-B <input type="checkbox"/>           |
| CSIOJ <input type="checkbox"/>  |                                  | CSIYH2* <input type="checkbox"/>          | CSIP <input type="checkbox"/>     |  |
| CSIO P <input type="checkbox"/> |                                  | CSIYH1* <input type="checkbox"/>          |                                   |  |
| CSIOCh <input type="checkbox"/> |                                  |   |                                   |  |

Championship

Games

**II. GENERAL CONDITIONS**

- FEI Statutes, 24<sup>th</sup> edition, effective 19 November 2019
- FEI General Regulations, 24<sup>th</sup> edition, 1<sup>st</sup> January 2020, updates effective 1<sup>st</sup> January 2021
- FEI Veterinary Regulations, 14<sup>th</sup> edition, 1 January 2018, updates effective 1<sup>st</sup> January 2021
- The Jumping Rules and its Annexes, 26<sup>th</sup> edition 1 January 2018, updates effective 1 January 2021
- <https://inside.fei.org/fei/regulations/jumping>
- CSI/CSIO Prize Money requirements 2020 – To be applied also for 2021  
<https://inside.fei.org/sites/default/files/Final%20CSIs-CSIOs%20-%202020.pdf>
- Longines Rankings – Groups Categories 2020 – To be applied also for 2021  
<https://inside.fei.org/sites/default/files/Final%20Longines%20Ranking%20Groups%20-%202020.pdf>
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3<sup>rd</sup> Edition, effective 1<sup>st</sup> January 2021
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1<sup>st</sup> January 2021
- The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, effective as of 1 July 2020 (updated 12 October 2020) and until further notice
- All subsequent published revisions/updates, the provisions of which will take precedence.

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**THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 04/08/2021, updated on 09/08/2021

**NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event. Additionally, no change may be made to a Longines Ranking competition once the schedule has been approved. Prizes in kind, to be accepted as prize money to count for Longines Ranking competitions and total event prize money, must be easily convertible into cash (GRs Art. 127).**

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.


The **Long version** of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: Cercle Equestre de Luxembourg asbl  
Address: 1, rue du Verger, L-2665 Luxembourg  
Telephone: (+352)621 273 965  
Fax: /  
Email: showoffice@jumping.lu  
Website: www.jumping.lu

#### Contact Details Show Ground:

Address: Herchesfeld (Crauthem)  
Telephone: (+352)621 273 965 (no SMS)  
GPS Coordinates: 49°31'32.8"N 6°09'12.5"E  
Accessibility details (directions by road, nearest airport / train station): 

### **2. ORGANISING COMMITTEE**

Honorary President: Tom Jungen  
President of the Event: François THIRY  
Show Secretary: Jessica CLEES  
Press Officer: Julie Thiry

### **3. EVENT DIRECTOR**

Name: Julie Thiry  
Address:  
Telephone: +352 621 281 828  
Mobile:  
Fax:  
Email: info@jumping.lu

### **4. STABLE MANAGER**

Name: Stephan Heer  
Telephone: +49 178 8072 460  
Email: stables@jumping.lu

### **5. ANNOUNCER**

Name: Tatjana Koniency  
Email: info@jumping.lu

**V. OFFICIALS**

Ref.	Panel	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	Ground Jury	Ground Jury President	10081740	Guy Franziskus	LUX	3	gf@flse.lu +352 691 410 004
		Ground Jury Member	10050866	Harry Braspenning	NED	3	
		Ground Jury Member	10051773	Daniel Moons	BEL	3	daniel.moons@skynet.be
		Ground Jury Member					
2	Foreign Judge	Foreign Judge	10049018	Inga Holdt-Mencke	GER	3	a.holdt@web.de +49 (0) 171 5845833
3	Foreign Technical Delegate	Foreign Technical Delegate					
4	Course Designer	Course Designer	10056177	Joachim Stratmann	GER	2	stratmann-joachim@t-online.de +49 171 204 5182
		Assistant Course Designer		Werner Hölscher	GER	NAT	
		Assistant Course Designer					
5	Chief Steward	Chief Steward	10016387	Joelle Beier-Kinnen	LUX	3	joelle.kinnen@t-online.de* +49 151 15696930
6	Foreign Steward	Foreign Steward					
7	Assistants Stewards	Assistant Steward	10093355	Gabriele Sittner	GER	2	
		Assistant Steward	10093347	Tina Wohlfarth	GER	3	
		Assistant Steward	10092961	Norbert Csoba	HUN	2	
		Assistant Steward	10082568	Baerbel Appich	GER	3	
8	FEI Veterinary Delegate	FEI Veterinary Delegate	10091572	Dr Oliver GENOT	GER		info@genot.de +4917632852330
9	Veterinary Service Manager / Treating Veterinarian	Veterinary Service Manager	10097624	Dr. Sandy Fleming	LUX		+352 691 270 376
		FEI Permitted Treating Veterinarian	10097624	Dr. Sandy Fleming	LUX		+352 691 270 376
10	Medical Doctor	Medical Doctor		Dr. Andrea Polomski; Dr. Peter Häussler;			+352 621 624 846
11	Farrier	Farrier		François Delvaux			+352 621 624 879

## **VI. INVITATIONS**

### **1. GENERAL**

Horses entered in one CSI star level/category may not enter another CSI star level/category at the same Event.

Horses may take part in national Competitions and international Competitions at the same Event only under the following conditions:

- Horses may take part in national Events up to two hours prior to the start of the international Event's Horse Inspection;
- If the national Event includes Competitions after the international Event ends, either on the same day or on the following day(s), horses having taken part in the international Event may take part in national Competitions only, following the conclusion of the international Event.

### **Invitations**

#### **1.1. CSIVB:**

NF's invited: all NFs affiliated to the FEI

Total number of athletes: 200

Number of home athletes: 100

Number of foreign athletes: 100

Number of horses per athlete: 3

Athletes age 1976 and older

In principle, this CSIV-B is an AJA event of invitation.

All AJA members are invited to participate. Furthermore, the organizer can invite possible candidates for AJA memberships and a limited number of guest athletes.

Non-AJA-members are only allowed to participate in the competitions for either the Challenge Cup or for the Europa Cup by means of an AJA-Wildcard, issued by the AJA Technical delegate. Conditions are that all athletes fulfil the age requirements and that during the current year they do not jump in classes whose initial round is higher than 1,35m.

Not admitted at AJA events are athletes who were AJA members but were excluded by the AJA General Assembly for any reasons.

At the qualifying and Final competitions of the AJA Challenge Cup and AJA Europa Cup, only AJA members who are registered for the Cup and who have paid their AJA membership for the current year receive points.

Participation Restrictions:

The 1st day (Friday) each horse may be started twice per day.

The 2nd day (Saturday) and the 3rd day (Sunday) each horse may be started only once per day.

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

#### **1.2. CSI1\*:**

NF's invited: all

Reserve NFs: /

Total number of athletes: 100

Number of home athletes: 40

Number of foreign athletes: 60

Number of horses per athlete: 3

In CSI1\* horses may compete once per day,  
but not more often than 3 times over the competition

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.



## **VII. ENTRIES**

### **IMPORTANT**

- Entries must be made by NFs through the FEI Entry System for all categories of this Event (<https://invitation.fei.org/login>);
- Additional documentation can be found at: <https://inside.fei.org/fei/your-role/it-services/fei-entry-system/fei-entry-system-jumping>;
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will be automatically disqualified unless compelling circumstances warrant otherwise.

~~Luxemburgisch & German Athletes have to enter through the German Entry System NeOn! Entries of German Athletes will then be uploaded into the FEI Online Entry System!~~

### **1. ENTRY DATES AND ENTRY FEES**

Entries have to be in accordance with Art.251 of the FEI Jumping Rules, 26th edition, updates effective 1 January 2021

#### **Deadlines for Entries:**

Definite Entries: **13.08.2021**

Last date for substitutions: **25.08.2021**

#### **Entry fee per horse (per category):**

**VAT excluded**

**Entry fee (incl. stabling fee) per horse: € 380,00 (VAT included)**

Entry fees are administered by EventClearing. The entry fee plus additional charges like doping fee, fee for electricity as well as for additional boxes or tack boxes have to be paid by transfer ahead of the event to the following account:

EventClearing Service S.à r.l., Massewee 2, L - 6186 Gonderange

IBAN-EUR: LU38 0025 4101 2925 8200

BIC / SWIFT: BILL LULL XXX

Ref.: Roeser, FEI-number of the athlete

If you like to pay in advance by credit card or download your personal invoice, please enter your profile on [app.eventclearing.lu](http://app.eventclearing.lu).

Please contact EventClearing for further details: [info@eventclearing.lu](mailto:info@eventclearing.lu); [www.eventclearing.lu](http://www.eventclearing.lu)

**VAT (in %) :**

**does not apply**

Please refer to definition of Entry fees and Compulsory fees in the Glossary of the FEI Jumping Rules 26th edition, updates effective 1 January 2021, that is copied in Section XIV point 10.

#### **Compulsory fees per horse:**

- EADCMP Fee: Included in entry fee

- |  |   |
|--|---|
| Lower Level Events (CIMs)  | Not included in entry fee <input checked="" type="checkbox"/> |
| Higher Level Events  | CHF 18 per horse per event                                    |
| (For definition of CIMs see Appendix E of the FEI General Regulations, all other events not defined as CIMs) | CHF 25 per horse per event                                    |
- Fee for manure disposal (at OC discretion; maximum € 40 per horse per Event). 40 € Per horse
  - Fee for health/customs-related documents for Horses, if applicable (only if requested) 60 € Per horse

**All aforementioned amounts are including VAT**

**Total maximum fee per horse:** 100€ + 18CHF

**Compulsory fees per athlete:**

- |   |                        |
|---|------------------------|
| • NF fee if applicable                              | Per athlete            |
| • NF medication control programme fee if applicable | Per athlete            |
| • Fee for lorry parking if applicable               | Per lorry/caravan      |
| • Fee for electric hook-up for lorry                | 30 € Per lorry/caravan |

**All aforementioned amounts are including VAT**

**Total maximum fee per Athlete:** 30 €

**2. OTHER FEES**

All other fees must optional fees and be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC. *Please specify if price per bale or other quantity.*

Hay:	15 €
Straw:	not available
Shavings:	15 €
Other (please specify):	Tack box 200 €

**All aforementioned amounts are including VAT**

VAT number of the organiser: n.a.

**3. NO-SHOWS/LATE WITHDRAWALS**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

**Amount charged: 300 €**

**VIII. TIMETABLE**

**Competitions must not start before 08:00 and must not finish after 23:00, unless prior approval is granted by the FEI.**

**As per Jumping Rules Annex VI: combined competitions are not permitted.**

*The scheduling of competitions must take into account mandatory maintenance breaks as follows. In principle, there should be one maintenance break for every 40 starters; at a minimum, it is compulsory to include one maintenance break in competitions with 50-99 starters after half of the starters have competed. Competitions with 100 starters or more must have three maintenance breaks. The start list must indicate when the maintenance break will take place (e.g. after N° 25).*

*(to be provided per category/level if multiple events)*

	Day	Date	Time
• Opening of stables	Thursday	26.08.2021	09.00
• Horse Inspection <i>All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Thursday	26.08.2021	14.00-18.00
• Horse Re-Inspection	Thursday	26.08.2021	18.00
• Opening times of exercise areas	Thursday	26.08.2021	10.00-18.00
• Welcome Party offered by the OC	Thursday	26.08.2021	19.30
• Soirée GALA (apéro, dîner buffet, musique)	Friday	27.08.2021	19:30
• AJA Night (apéro, paella, musique)	Saturday	28,08,2021	20:00

Competitions CSIV-B:	Day	Date	Time	Art	Prize Money
• Declaration of Starters	1. day @vetcheck /then the day before			///////	///////
• Competition 1: CSIV-B Small Tour 1m10	Friday	27.08.2021	11:00	274.2.5	In kind
• Competition 2: CSIV-B Medium Tour 1m15	Friday	27.08.2021	14:00	274.2.5	In kind
• Competition 3: CSIV-B Large Tour 1m20	Friday	27.08.2021	15:00	274.2.5	In kind
• Competition 4: CSIV-BS Small Tour 1m10	Friday	27.08.2021	16:00	238.2.1	In kind
• Competition 5: CSIV-B Small Tour 1m10	Saturday	28.08.2021	10:30	238.2.1	In kind
• Competition 6: CSIV-B Medium Tour 1m15	Saturday	28.08.2021	12:00	238.2.1	In kind
• Competition 7: CSIV-B Large Tour 1m20	Saturday	28.08.2021	14:00	238.2.1	In kind
• Competition 8: CSIV-B Small Tour Team Competition 1m10	Saturday	28.08.2021	15:00	265.2 + 273.2.2, 3.1, 4.1	In kind
• Competition 9: CSIV-B Large Tour Team Competition 1m20	Saturday	28.08.2021	16:00	265.2 + 273.2.2, 3.1, 4.1	In kind
• Competition 10: CSIV-B Small Tour 1m10	Sunday	29.08.2021	10:30	269	In kind
• Competition 11: CSIV-B Medium Tour 1m15	Sunday	29.08.2021	11:15	269	In kind

**FEI APPROVED SCHEDULE**  
**Roeser 26-29 August 2021**

• Competition 12: CSIV-B Large Tour Europa Cup 1m20 – 1m25 AJA-members only	Sunday	29.08.2021	12:00	273.2, 273.2.2.2.ii, 3.3.1 + 4.3	In kind
• Competition 13: CSIV-B Small Tour Challenge Cup 1m10 AJA-members only	Sunday	29.08.2021	14:00	273.2, 273.2.2.2.ii, 3.3.1 + 4.3	In kind
• Competition 14: CSIV-B OPEN Large Tour 1m20-1m25	Sunday	29.08.2021	16:00	238.2.2	In kind
• Total Prize Money	none				
• Prizes in Kind	33% of the starters in each competition <i>Prizes in kind must be easily convertible into cash (GRs Art. 127).</i>				

Competitions CSI1*:	Day	Date	Time	Art.	Prize Money
• Declaration of Starters	1. day @vetcheck /then the day before			////	////
• Competition 15 - 1.15 Table A (no jump off)	Friday	27.08.2021	08.30	238.2.1	1.000 €
• Competition 16 - 1.25 Special two phases	Friday	27.08.2021	18.00	274.2.5	1.500 €
• Competition 17 - 1.20 Special two phases	Saturday	28.08.2021	08.00	274.2.5	1.500 €
• Competition 18 - 1.30 Table A (no jump off)	Saturday	28.08.2021	17.30	238.2.1	5.000 €
• Competition 19 - 1.20 Accumulator	Sunday	29.08.2021	08.00	269	1.500 €
• Competition 20 - CSI1*- Grand Prix - 1.35 Table A (one jump off)	Sunday	29.08.2021	16.30	238.2.2	10.000 €
• Total Prize Money	20.500 €				
• Prizes in Kind	<i>Prizes in kind must be easily convertible into cash (GRs Art. 127).</i>				

**Overall Prize Money: 20.500 €**

**Applicable government tax to be deducted from Prize Money (see also XIV.8): 10 %**

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:**

Leading athlete award –	(Prize description and value)
Best foreign athlete –	(Prize description and value)
Best home athlete –	(Prize description and value)
Team awards –	(Prize description and value)

**PRIZE – CLASSIFICATION:**

**IX. COMPETITION DETAIL**

\*All times for the competitions are approximate. The exact timetable will be published at the show office and the stabling area the day before after the draw

**CSIV-B:**

**FIRST DAY: Friday** **DATE (dd/mm/yy) : 27.08.2021**  
**Each horse may participate the first day in two competitions in the CSIV-B**

**COMPETITION No: 1** **Time: 11:00**

Type of Competition: Special Two Phases Acc. to Article: 274.2.5  
Competition description: **Small Tour**

Competition description: First phase: Table A not against the clock (min. 5 obstacles – max. 7 obstacles) Unless eliminated, Athletes penalised in the first phase may continue in the second phase. Second phase: Table A against the clock – Remaining obstacles (total of min. 11 and max. 13 obstacles in both phases).

Placing: according to the aggregate penalties in both phases (faults on obstacles and penalties for exceeding the time allowed in both phases) and, if necessary, according to the time of the 2nd phase.

Jump-off (if any) no  
Speed/Fixed time 350m/min.  
Height of obstacles: 1,10 m, no waterjump.  
Number of horses per athlete 3  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Prize in kind: 33%, min. 12 prizes + 10 Plaques

\* \* \* \* \*

**COMPETITION No: 2** **Time: 14:00**

Type of Competition: Special Two Phases Acc. to Article: 274.2.5  
Competition description: **Medium Tour**

Competition description: First phase: Table A not against the clock (min. 5 obstacles – max. 7 obstacles) Unless eliminated, Athletes penalised in the first phase may continue in the second phase. Second phase: Table A against the clock – Remaining obstacles (total of min. 11 and max. 13 obstacles in both phases).

Placing: according to the aggregate penalties in both phases (faults on obstacles and penalties for exceeding the time allowed in both phases) and, if necessary, according to the time of the 2nd phase.

Jump-off (if any) no  
Speed/Fixed time 350m/min.  
Height of obstacles: 1,15 m, no waterjump.  
Number of horses per athlete 3  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Prize in kind: 33%, min. 12 prizes + 10 Plaques

\* \* \* \* \*

**COMPETITION No: 3**

**Time:** 15:00

Type of Competition: Special Two Phases Acc. to Article: 274.2.5  
Competition description: **Large Tour**

Competition description: First phase: Table A not against the clock (min. 5 obstacles – max. 7 obstacles) Unless eliminated, Athletes penalised in the first phase may continue in the second phase. Second phase: Table A against the clock – Remaining obstacles (total of min. 11 and max. 13 obstacles in both phases).

Placing: according to the aggregate penalties in both phases (faults on obstacles and penalties for exceeding the time allowed in both phases) and, if necessary, according to the time of the 2nd phase.

Jump-off (if any) no  
Speed/Fixed time 350m/min.  
Height of obstacles: 1,20 m, no waterjump.  
Number of horses per athlete 3, not participating in competition n°8 (Small Tour Team) and n°13 (Small Tour Challenge Cup)  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Prize in kind: 33%, min. 12 prizes + 10 Plaques

\* \* \* \* \*

**COMPETITION No: 4**

**Time:** 16:00

Type of Competition: acc. to Penalties and Time Acc. to Article: 238.2.1  
Competition description: **Small Tour**

Speed/Fixed time 350m/min.  
Height of obstacles: 1,10 m, no waterjump.  
Number of horses per athlete 3  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Prize in kind: 33%, min. 12 prizes + 10 Plaques

**SECOND DAY: Saturday** **DATE (dd/mm/yy) : 27.08.2021**  
**Each horse may participate this second day in only 1 competition.**

**COMPETITION No:5**

**Time:** 10:30

Type of Competition: acc. to Penalties and Time Acc. to Article: 238.2.1  
Competition description: **Small Tour**

Jump-off (if any) no  
Speed/Fixed time 350m/min.  
Height of obstacles: 1,10 m, no waterjump.  
Number of horses per athlete 3  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Prize in kind: 33%, min. 12 prizes + 10 Plaques

\* \* \* \* \*

**COMPETITION No: 6**

**Time: 11:15**

Type of Competition: acc. to Penalties and Time Acc. to Article: 238.2.1  
Competition description: **Medium Tour**

Jump-off (if any) no  
Speed/Fixed time 350m/min.  
Height of obstacles: 1,15 m, no waterjump.  
Number of horses per athlete 3  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Prize in kind: 33%, min. 12 prizes + 10 Plaques

\* \* \* \* \*

**COMPETITION No: 7**

**Time: 12:00**

Type of Competition: acc. to Penalties and Time Acc. to Article: 238.2.1  
Competition description: **Large Tour**

Jump-off (if any) no  
Speed/Fixed time 350m/min.  
Height of obstacles: 1,20 m, no waterjump.  
Number of horses per athlete 3, not participating in competition n°13 (Small Tour Challenge Cup).  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Prize in kind: 33%, min. 12 prizes + 10 Plaques

\* \* \* \* \*

**COMPETITION No: 8**

**Time: 14:00**

**Team Competition with Two Identical Rounds and Jump-Off. The competition counts for the AJA Friendship Cup 2021 Small Tour. Combinations that participate in this competition may not have participated in competition n°3 (CSIV-B Large Tour).**

**Competition description:**

- Article: 265.2 : Other team competitions: other competitions for teams may be organized, according to the conditions in the schedule. However, they may never be called Nations Cup competition or Sponsor Team competition. There can be no reference to representation of a nation. - Article: 273.2.2 : A limited number of teams return to the second round: 25% or a minimum of the best 6 teams will go forward to the second round.

- This competition comprises, with the same speed, two identical courses, ten to twelve obstacles.

Each athlete must participate with the same horse.

- First round: against the clock

- Second round: not against the clock.

Starting order of the teams: reverse order of penalties and time of the best 3 athletes in the 1st round.

Only 6 teams will go forward to the second round. In case of equality of penalties and time for the 6th place after the first round, these teams concerned will all go forward to the second round.

- If a team, comprising four Athletes, cannot improve its placing in the first or second round after its third Athlete has completed his course, the fourth Athlete may be withdrawn.

- If a team is qualified to take part in the second round, an Athlete eliminated or retired in the first round may start in the second round.

- Placing of teams after the second round is decided as follows: the total penalties of the best three athletes per team in the first round are added to the total penalties of the best three athletes per team in the second round.

Teams that have not participated to the second round are not placed.

- In case of equality of penalties after the second round:

- for the first place, there will be a jump-off in which one athlete per team will participate.
- For the following places: teams will be placed according to aggregate penalties of the best three athletes in the first round plus the penalties of the best three athletes in the second round and the time of the best three athletes incurred in the first round.

The Chef d'Equipe determines which member of his team will participate in the jump-off.

Any one of the team members may take part in the jump-off.

The jump-off takes place against the clock over a min. of six obstacles.

In case of equality of penalties and time after the jump-off, the teams concerned will be placed equal first.

Jump-off starting order: same as 2nd round

Teams: A team consists of 4 or 3 athletes. Teams may be composed of athletes of different nations and will be selected by AJA delegates.

Table: A acc. to Article 265.2, 273.2.2, 273.3.1 + 273.4.1 + AJA-Rules "Friendship Cup"

Speed/Fixed time	350m/min.
Height of obstacles:	1,10 m, no waterjump.
Number of horses per athlete	1, not having participated in competition n°3
Maximum number of teams:	12
Starting Order – 1 <sup>st</sup> round:	by draw
Starting Order – 2 <sup>nd</sup> round:	In the reverse order of the ranking of the 1 <sup>st</sup> round
Starting Order – jump-off:	same order as in the 2 <sup>nd</sup> round
Prize in kind:	4 prizes of Honour by AJA for the winning team, 6 x 4 plaques by AJA 6 x 4 prizes in kind by organizer

\* \* \* \* \*

**COMPETITION No: 9**

**Time: 16:00**

**AJA Team Competition with Two Identical Rounds and Jump-Off – international**  
**The competition counts for the AJA Ambassador Cup 2021 Large Tour**  
**Combinations that participate in this competition are not allowed to participate in competition n°11 (CSIV-B Small Tour Challenge Cup).**

**Competition description:**

- Article: 265.2 : Other team competitions: other competitions for teams may be organized, according to the conditions in the schedule. However, they may never be called Nations Cup competition or Sponsor Team competition. There can be no reference to representation of a nation. - Article: 273.2.2 : A limited number of teams return to the second round: 25% or a minimum of the best 6 teams will go forward to the second round.

- This competition comprises, with the same speed, two identical courses, ten to twelve obstacles.

Each athlete must participate with the same horse.

- First round: against the clock

- Second round: not against the clock.

Starting order of the teams: reverse order of penalties and time of the best 3 athletes in the 1st round.

Only 6 teams will go forward to the second round. In case of equality of penalties and time for the 6th place after the first round, these teams concerned will all go forward to the second round.

- If a team, comprising four Athletes, cannot improve its placing in the first or second round after its third Athlete has completed his course, the fourth Athlete may be withdrawn.

- If a team is qualified to take part in the second round, an Athlete eliminated or retired in the first round may start in the second round.



- Placing of teams after the second round is decided as follows: the total penalties of the best three athletes per team in the first round are added to the total penalties of the best three athletes per team in the second round.

Teams that have not participated to the second round are not placed.

- In case of equality of penalties after the second round:

- for the first place, there will be a jump-off in which one athlete per team will participate.
- For the following places: teams will be placed according to aggregate penalties of the best three athletes in the first round plus the penalties of the best three athletes in the second round and the time of the best three athletes incurred in the first round.

The Chef d'Equipe determines which member of his team will participate in the jump-off.

Any one of the team members may take part in the jump-off.

The jump-off takes place against the clock over a min. of six obstacles.

In case of equality of penalties and time after the jump-off, the teams concerned will be placed equal first.

Jump-off starting order: same as 2nd round

Teams:	A team consists of 4 or 3 athletes. Teams may be composed of athletes of different nations and will be selected by AJA delegates.
Table:	A acc. to Article 265.2, 273.2.2, 273.3.1 + 273.4.1 + AJA-Rules "Ambassador Cup"
Speed/Fixed time	350m/min.
Height of obstacles:	1,20 m, no waterjump.
Number of horses per athlete:	1, not having participated in competition n°13 (Small Tour Challenge Cup)
Maximum number of teams:	12
Starting Order – 1st round:	by draw
Starting Order – 2nd round:	In the reverse order of the ranking of the 1st round
Starting Order – jump-off:	same order as in the 2nd round
Prize in kind:	4 prizes of Honour by AJA for the winning team, 6 x 4 plaques by AJA 6x4 prizes in kind by organizer

\* \* \* \* \*

**THIRD DAY: Sunday**

**DATE (dd/mm/yy) : 20.08.2021**

**COMPETITION No: 10**

**Time: 10:30**

Type of Competition: Accumulator

Acc. to Article: 269.1,2,3,5

Competition description: Table A acc. to Article 269.1,2,3,5 with one joker, directly against the clock. No jump-off. The Joker carries double points, if the joker is knocked down, these double points must be deducted from the total points obtained so far by the athlete.

Jump-off (if any)	no
Speed/Fixed time	350m/min.
Height of obstacles:	1,10 m, no waterjump.
Number of horses per athlete	3
Number of Starters:	100* (if more than 100 take part then please refer to Section XIV point 9)
Prize in kind:	33%, min. 12 prizes + 10 Plaques

\* \* \* \* \*

**COMPETITION No: 11**

**Time: 11:00**

**Accumulator Jumping Competition with Joker, no jump-off – international  
Medium Tour**

Table: Table A acc. to Article 269.1,2,3,5 with one joker, directly against the clock. No jump-off. The Joker carries double points, if the joker is knocked down, these double points must be deducted from the total points obtained so far by the athlete.

Speed: 350m/min.  
Height of obstacles: 1,15 m, no waterjump.  
Number of horses per athlete: 3  
Number of starters: if more than 100 take part then please refer to Section XIV point 9  
Prize in kind: 33%, min. 12 prizes + 10 Plaques

\* \* \* \* \*

**COMPETITION No: 12**

**Time: 12:00**

**Jumping Competition over Two Different Rounds– international  
Competition for the AJA Europa Cup 2021  
Large Tour Europa Cup**

Open to: to athletes only who are registered for the AJA-Europa Cup 2021 and athletes with an AJA-Wildcard.

Table: A acc. to Article 273.2, 273.2.2.2.ii, 3.3.1, 4.3 Tab. A + AJA-Rules "Europa Cup" (Jumping Competition with two different rounds, without jump-off)  
1<sup>st</sup> round: Table A, acc. to penalties and time  
2<sup>nd</sup> round: Table A, acc. to penalties and time over a shorter and newly designed course with a minimum of 10 obstacles. There will be a break of 30 minutes between the two rounds with **no** new course inspection.  
25% but a minimum of 16 Athletes return for the second round, based on their penalties and time in the first round; in any case all Athletes without penalties in the first round, return for the second round (FEI-Art 273.2.2.2.ii).  
Placement will be acc. to aggregate penalties from both rounds and the time of the 2<sup>nd</sup> round.

Speed: 350m/min.  
Height of obstacles: 1,20 - 1,25 m, no waterjump.  
Number of horses per athlete: 1  
Number of starters: 100  
Only athletes are permitted who are registered for the AJA-Europa Cup 2021 and athletes with an AJA-Wildcard.

Starting Order – 1<sup>st</sup> round: By draw  
Starting Order – 2<sup>nd</sup> round: In the reverse order of the ranking of the 1<sup>st</sup> round. Athletes retain their drawn order in case of equality of penalties and time.

Prize in kind: prizes in kind  
16 riders are placed 1 prize of honour AJA

16 prizes in kind & 16 plaques AJA  
The 16 best athletes receive points for the AJA Europa Cup 2021.

\* \* \* \* \*

**COMPETITION No: 13**

**Time: 14:30**

**Jumping Competition over Two Different Rounds– international  
Competition for the AJA Challenge Cup 2021  
Small Tour Challenge Cup**

- Open to: athletes only who are registered for the AJA-Challenge Cup 2021 and athletes with an AJA-Wildcard.
- Table: A acc. to Article 273.2, 273.2.2.2.ii, 3.3.1, 4.3 Tab. A + AJA-Rules "Challenge Cup"  
1st round: Table A, acc. to penalties and time  
2nd round: Table A, acc. to penalties and time over a shorter and newly designed course with a minimum of 10 obstacles. There will be a break of 30 minutes between the two rounds with **no** new course inspection.  
25% but a minimum of 16 Athletes return for the second round, based on their penalties and time in the first round; in any case all Athletes without penalties in the first round, return for the second round (FEI-Art 273.2.2.2.ii).  
Placement will be acc. to aggregate penalties from both rounds and the time of the 2<sup>nd</sup> round.
- Speed: 350m/min.
- Height of obstacles: 1,10 m, no waterjump.
- Number of horses per athlete: 1, not having participated in competition n°3 (Large Tour), 7 (Large Tour) and/or 9 (Large Tour Team competition).
- Number of starters: if more than 100 take part then please refer to Section XIV point 9  
Only athletes are permitted who are registered for the AJA-Challenge Cup 2021 and athletes with an AJA-Wildcard.
- Starting Order – 1<sup>st</sup> round: by draw
- Starting Order – 2<sup>nd</sup> round: In the reverse order of the ranking of the 1<sup>st</sup> round  
Athletes retain their drawn order in case of equality of penalties and time.
- Prize in kind: prizes in kind  
16 riders are placed  
1 prize of honour AJA  
16 prizes in kind & 16 plaques AJA

The 16 best athletes receive points for the AJA Challenge Cup 2021.

\* \* \* \* \*

**COMPETITION No: 14**

**Time: 15:30**

**Jumping Competition with Jump-Off – international  
Open Large Tour**

- Table: A acc. to Article 238.2.2 (acc. to penalties and time, with one jump-off in case of equality of penalties for the 1<sup>st</sup> place)
- Speed: 350m/min.
- Height of obstacles: 1,20 m – 1,25 m, no waterjump.

Number of horses per athlete: 3  
Number of starters: 100  
Prize in kind: 33%, min. 12 prizes + 10 Plaques

**CSI1\*:**

**FIRST DAY: Friday**

**DATE (dd/mm/yy) : 27.08.2021**

**COMPETITION No: 15**

**Time: 8:30**

Type of Competition: Table A no jump off Acc. to Article: 238.2.1

Competition description: Table A against the clock, no jump off

Jump-off (if any) no  
Speed/Fixed time 350  
Height of obstacles: 1.15m  
Number of horses per athlete 3  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: 1.000 €  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 8 €

\*\*\*\*\*

**COMPETITION No: 16**

**Time: 18:00**

Type of Competition: Special Two Phases Acc. to Article: 274.2.5

Competition description: First phase: Table A not against the clock (min. 5 obstacles – max. 7 obstacles) Unless eliminated, Athletes penalised in the first phase may continue in the second phase. Second phase: Table A against the clock – Remaining obstacles (total of min. 11 and max. 13 obstacles in both phases).

Placing: according to the aggregate penalties in both phases (faults on obstacles and penalties for exceeding the time allowed in both phases) and, if necessary, according to the time of the 2nd phase.

Jump-off (if any) no  
Speed/Fixed time 350  
Height of obstacles: 1.25m  
Number of horses per athlete 3  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: 1.500 €  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 10 €

**SECOND DAY: Saturday**

**DATE (dd/mm/yy) : 28.08.2021**

**COMPETITION No: 17**

**Time: 8:00**

Type of Competition: Special Two Phases Acc. to Article: 274.2.5

Competition description: First phase: Table A not against the clock (min. 5 obstacles – max. 7 obstacles) Unless eliminated, Athletes penalised in the first phase may continue in the second phase. Second phase: Table A against the clock – Remaining obstacles (total of min. 11 and max. 13 obstacles in both phases).

Placing: according to the aggregate penalties in both phases (faults on obstacles and penalties for exceeding the time allowed in both phases) and, if necessary, according to the time of the 2nd phase.

Jump-off (if any) no  
Speed/Fixed time 350  
Height of obstacles: 1.20m  
Number of horses per athlete 3  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: 1.500 €  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 10 €

\* \* \* \* \*

**COMPETITION No: 18**

**Time: 17:30**

Type of Competition: Table A no jump off Acc. to Article: 238.2.1

Competition description: Table A against the clock, no jump off

Jump-off (if any) no  
Speed/Fixed time 350  
Height of obstacles: 1.30m  
Number of horses per athlete 3  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: 5.000 €  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 17 €

**THIRD DAY: Sunday**

**DATE (dd/mm/yy) : 29.08.2021**

**COMPETITION No: 19**

**Time: 8:00**

Type of Competition: Accumulator Acc. to Article: 269.1,2,3,5

Competition description: Table A acc. to Article 269.1,2,3,5 with one joker, directly against the clock. No jump-off. The Joker carries double points, if the joker is knocked down, these double points must be deducted from the total points obtained so far by the athlete.

Jump-off (if any) 1  
Speed/Fixed time 350

Height of obstacles: 1.20m  
Number of horses per athlete 3  
Number of Starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: 1.500 €  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)   
Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 12 €

\* \* \* \* \*

**COMPETITION No:** 20

**Time:** 16:30

Type of Competition: Grand Prix Acc. to Article: 238.2.2

Competition description: Table A against the clock, one jump off

Jump-off (if any) 1  
Speed/Fixed time 375 m/min  
Height of obstacles: 1.30m  
Number of horses per athlete 1 (2 if less than 50 entered)  
Number of Starters: 75  
Total prize money: 10.000 €  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 30€

• **Qualification:**

Open for the best 75 athletes with the highest total score of competition 16 and 18.

According to the following points system:

1st Place: number of athletes competed in competition 16.  
2nd Place: number of athletes started in competition 16 minus 1 point.  
3rd Place: number of athletes started in competition 16 minus 2 points.  
Etc.

1st Place: number of athletes competed in competition 18.  
2nd Place: number of athletes started in competition 18 minus 1 point.  
3rd Place: number of athletes started in competition 18 minus 2 points.  
Etc.

Eliminated / retired athletes will receive 1 point, athletes who didn't compete one of the above-mentioned competitions will receive 0 points in the concerning competition.

The following Athletes (not Athlete/Horse combinations) are automatically qualified for the Grand Prix at CSI Events, if present:

- 4.2.1. The winner of that Event's Grand Prix the previous year;
- 4.2.2. The current National Jumping Champion of the host country;
- 4.2.3. The individual Jumping medal winners of the last Olympic and Pan-American Games, the last World and Continental Championships and the winner of the last FEI World Cup™ Jumping Final.

All athletes qualified for the Grand Prix, including those automatically qualified must complete, with their Grand Prix horse, the initial round of at least one FEI competition among those listed in JRs Art. 261.4.4 prior to the Grand Prix.

## **X. FACILITIES OFFERED**

### **1. ATHLETES**

#### **Accommodation**

Hotel: Réiser Stuff

Address: Grand-Rue,32 L-3394 Roeser

Telephone: +352 36 90 67 / info@roeserstuff.lu

At the expense of: The Organiser  or Athletes

Accommodated (bed and breakfast) from \_\_\_\_\_ to \_\_\_\_\_

#### **Meals**

At the expense of: The Organiser  or Athletes

Meals provided from \_\_\_\_\_ to \_\_\_\_\_ .

All Accomodations have to be organised by the athletes

### **2. GROOMS**

#### **Accommodation.**

Requests for accommodation must be sent with entries.

At the expense of: The Organiser  or Athletes

Accommodated (bed and breakfast) from \_\_\_\_\_ to \_\_\_\_\_

#### **Meals.**

At the expense of: The Organiser  or Athletes

Meals provided from \_\_\_\_\_ to \_\_\_\_\_ .

All Accomodations have to be organised by the athletes

**NB: If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.**

## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION**

### **1. DRAW**

List of Draws, time, date and location: Draws will take place the day before each competition after closing time at the show office. It will close half an hour after the last competition, but not before 18h30

### **2. COMPETITION ARENA(S)**

Dimensions: 90x70 m  
Type of Footing: Sand

### **3. PRACTICE ARENA(S)**

Dimensions: 30x85 m  
Type of Footing: Sand

Riders must have the possibility to exercise their horses in an exercise area under a Steward's supervision at least 30 minutes per day outside of the competition warm-up period. Details of opening times of exercise areas must be included in the timetable.

### **4. STABLES**

Size of boxes 3 m x 3 m (minimum 3m x 3m+20% 3m x 4m)

### **5. SAFETY CUPS**

Name of Manufacturer: Caro or Beck&Heun

### **6. TIMING DEVICE**

Name of Manufacturer: IC Control software by Equipe  
Model: ATU-X  
FEI Report number: 22100054A

### **7. SCORING/TIMING PROVIDER**

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event?

(The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

Yes

Name of the company: Equipe AB  
FEI Certified Service Provider ID number: GU12Y101AKSCH  
Contact person at Event  
Name: Klaas de Coster  
FEI ID number: 10230668  
Contact email:

**Please fill in Annex XV – FEI Entry System for the Timing Provider**

The FEI may require to be provided with real time results data feed of your Events according to FEI requirements; in this case you and your provider will be informed accordingly.



### **8. OTHER TECHNOLOGY/SERVICE PROVIDER(S)**

Will you use other technology/service provider(s) at your event?

Yes

Name of Company: EventClearing

Contact person:

Name: Matthias Lienhop

FEI ID number (if applicable): 10044444

Contact email: info@eventclearing.lu

Activity/Function: Administration of settlement of accounts

(i.e.: Accreditations, Stable Management, Camera system, Sensors, etc...)

### **9. PRIZE GIVING CEREMONY**

The owner of the winning horse/pony must be invited to the prize giving ceremony for the Grand Prix, if present at the event.

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 3.

All Prize Giving Ceremonies must strictly follow the [\*\*Covid-19 guidelines for Prize giving protocols and media activities.\*\*](#)

### **10. ADVERTISING ON ATHLETES AND HORSES**

At CSI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with the articles 256.3 and 257.3 of the FEI Jumping Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

### **11. TICKETING**

Are you selling tickets for spectators to attend your event: Yes  No

Name of your ticketing provider:

Web address to buy ticket:

### **12. BETTING**

Betting will be authorised by the Organiser: Yes  No

### **13. TRANSPORT REIMBURSEMENT HORSES / PONIES**

Transport expenses to be paid by:

The Organiser  at \_\_\_\_\_ per km.

The Athlete

### **14. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

### **15. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

Walking distance

Organiser Shuttle Service

Public Transport  to be paid by the Organiser  / the Athlete

If paid by Athlete approximate cost per round trip:

Other:

#### **16. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner:

Groom: 1

Horse Owner: 2 two (2) accreditations per horse acc. to FEI-Passport

#### **17. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: <http://inside.fei.org/fei/your-role/organisers/handbook>

## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

Name: Division de l'inspection vétérinaire  
Address: BP. 1403, L-1014 Luxembourg  
Telephone: (+352)2478-253  
Fax: (+352)407545  
Email: info@asv.public.lu  
Opening hours: Mo-Fr 9h00-16h00

Veterinary forms have to be asked during VetCheck on Thursday!

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations:  
Quarantine period:  
Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

Only Border control poste is at the airport Cargo Center. The Airport is the only external border for third party countries.(www.asv.public.lu)

### **3. NATIONAL REQUIREMENTS**

If applicable please provide:

### **4. PONIES**

FEI Veterinary Regulations, Chapter IX and Annex IX:  
For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

### **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII:  
Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

### **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses.

Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

**7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

**7.1. PASSPORTS. FEI General Regulations Article 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs and in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse’s Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

**7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

### **7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

### **7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

### **7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VII**

### **8.1. SAMPLING. FEI VETERINARY REGULATIONS Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

### **8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1058**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

### **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI website at <http://inside.fei.org/content/anti-doping-rules>.

### **XIV. ADDITIONAL INFORMATION**

#### **1. THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE COVID-19 PANDEMIC**

The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic ("Policy") (<https://inside.fei.org/system/files/FEI%20Policy%20for%20Enhanced%20Competition%20Safety%20during%20the%20Covid-19%20Pandemic%20-%20Effective%201%20July%202020%20-%20Updated%2012%20October%202020.pdf>) is mandatory and applies for any FEI Event taking place **as of 1 July 2020**. The Policy has been developed based on currently accepted best practices by the WHO and US Center for Disease Control (CDC) and will be continually reviewed and updated as more information becomes available. It is not intended to replace the applicable guidance and policies from domestic government and health authorities, but to supplement their recommendations with sport specific considerations.

The OC shall submit the risk assessment and mitigation plan (including name and contact details of the person in charge) to the FEI as an annex to the Event Schedule, **at the latest ten (10) working days before the event's deadline for Definite Entries**.

Events for which the FEI has not received the documented risk assessment and mitigation measures plan in accordance with article 2.1.g) of the Policy **will be removed from the FEI calendar** in accordance with Article 112.3 of the FEI General Regulations.

#### **ASSUMPTION OF RISK / WAIVER OF LIABILITY**

In consideration of being allowed to participate in the Event and related activities, all Participants (as defined in the Policy) acknowledge, appreciate, and agree that:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and,
2. The Participants knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of the OC or others, and assume full responsibility for their participation; and,
3. The Participants willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, a Participant observes any unusual or significant hazard during his/her presence or participation, the Participant will remove himself/herself from participation and bring such to the attention of the nearest official immediately; and,
4. The Participants, for themselves and on behalf of their heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS THE OC AND THE FEI, their officers, officials, agents, and/or employees, other participants,

sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct the event ("RELEASEES"), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

The Participants confirm to have read this release of liability and assumption of risk agreement, fully understand its terms, understand that they have given up substantial rights.

## **2. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

### **2.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

#### **2.1.1. Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

#### **2.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

#### **2.1.3. Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

## **2.2. ATHLETES AND OWNERS**

### **2.2.1. Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore,

strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **2.2.2. Additional Liability Information**

Space for organiser to include reference to National Laws when necessary

### **2.2.3. Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Space for organiser to include reference to National Laws when necessary

## **3. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## **4. SCHOOLING DURING COMPETITIONS**

Athletes wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These athletes will start first in these competitions.

## **5. STEWARDING**

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.



- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and replace the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

## **6. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **7. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate, the President of the Ground Jury or the Foreign Judge, as applicable.

## **8. ADDITIONAL INFORMATION FROM THE OC**

Space for organiser to include any additional information

**Age of Athletes and Horses according to the Event's Category**

<b>Event's Category</b>	<b>Age of Athletes (Refer to JRs 255)</b>	<b>Age of Horses</b>
<b>Olympic Games/WEG</b>	As of 18 <sup>th</sup> year	Min 9 y.o.
<b>Continental Championships Senior</b>	As of 18 <sup>th</sup> year	Min 8 y.o.
<b>Regional Championships/Games</b>	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year if height of obstacles max.1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)
<b>World Cup Final</b>	As of 18 <sup>th</sup> year	Min. 9 y.o.
<b>Nations Cup Final</b>	As of 18 <sup>th</sup> year	Min. 8 y.o.
<b>CSI-W3*-5*/CSIO3*-5*/CSI3*-5*</b> Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSIO1*-2*/CSIO-W1*-2*</b> Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 6 y.o. *
<b>CSI-W2*/CSI2*</b> World Cup, Power and Skill, Derby Grand Prix, if not the World Cup Competition, and other Competitions Grand Prix, if not the World Cup Competition, and other Competitions if height max. 1.40m Grand Prix, if not the World Cup Competition, and other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 6 y.o.
<b>CSI-W1*/CSI1*</b> World Cup, Power and Skill, Derby Grand Prix, if not the World Cup Competition, and other Competitions Grand Prix, if not the World Cup Competition, and other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 6 y.o.
<b>CH-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CSI/CSIO-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CH-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 7 y.o.
<b>CSI/CSIO-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIO-Ch/CH-Ch</b>	As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIOP/CH-P</b>	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year Ponies must be registered as ponies with FEI	Min. 6 y.o.
<b>CSIU-25</b>	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year for all CSIU-25 comp. As of 14 <sup>th</sup> year if height max. 1.40m (to end 25 <sup>th</sup> year)	Min. 7 y.o.
<b>CSIV</b>	As of 45 <sup>th</sup> year	Min. 6 y.o.
<b>CSIAm</b>	As of 12 <sup>th</sup> year until end of 13 <sup>th</sup> year if competition height is max. 1.30 m; as of 14 <sup>th</sup> year if height exceeds 1.30 m.	Min. 6 y.o.
<b>CSIYH</b>	Per Art. 255.2	Min. 5 y.o. – Max. 8 y.o.
<b>CH-M-YH-S</b>	As of 18 <sup>th</sup> year or 16 year for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

\*Art. 254.1.1: Horses entered for CSIO2\* Events at which the Nations Cup is built to the dimensions set forth in JRs Art. 264.3 for 2\* Events must be at least 6 years old; Horses entered for CSIO2\* Events at which the Nations Cup is built to the dimensions set forth in JRs Art. 264.3 for 3\* Events or higher must be at least 7 years old.

**9. PRIZE MONEY DISTRIBUTION**

**Prize Money Distribution Chart 1:** Prize money distribution with **25%** of prize money for the winner *updated 30.01.2019*

N° of starters	up to 11	12-48		49-100		101-110 declared starters		111-120 declared starters	
N° of prizes	Same as the number of starters who finish the competition	12		First 12 acc. to percentages below; extra prizes for 13 <sup>th</sup> to last*		First 16 acc. to percentages below; extra prizes for 17 <sup>th</sup> to last*		First 20 acc. to percentages below; extra prizes for 21 <sup>st</sup> to last*	
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000		100% = 40'000		133% = 53'200		166% = 66'400	
		%		%		%		%	
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed. See examples below. <b>5 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (7%). The prize for 6 <sup>th</sup> (5.5%) is then given to the winner, the prize for 7 <sup>th</sup> (4%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (3%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (3%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2.5%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (2.5%) is then given to the 1 <sup>st</sup> placed athlete and the prize for 12 <sup>th</sup> (2.5%) is given to the 2 <sup>nd</sup> placed athlete. <b>10 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and 11 <sup>th</sup> (2.5%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.	25	10'000	25	10'000	25	13'300	25	16'600
2		20	8000	20	8000	20	10'640	20	13'280
3		15	6000	15	6000	15	7980	15	9960
4		10	4000	10	4000	9	4788	8	5312
5		7	2800	7	2800	6.5	3458	6	3984
6		5.5	2200	5.5	2200	5	2660	4.5	2988
7		4	1600	4	1600	3.5	1862	3	1992
8		3	1200	3	1200	2.5	1330	2.5	1660
9		3	1200	3	1200	2.5	1330	2.5	1660
10		2.5	1000	2.5	1000	2	1064	2	1328
11		2.5	1000	2.5	1000	2	1064	2	1328
12	n/a	2.5	1000	2.5	1000	2	1064	2	1328
Total	40'000	100%	40'000	100%	40'000				
13						1.5	798	1.5	996
14						1.5	798	1.5	996
15						1	532	1	664
16						1	532	1	664
Total						100%	53'200		
17								1	664
18								0.5	332
19								0.5	332
20								0.5	332
Total								100%	66'400
									Extra prizes for 21 <sup>st</sup> to last place*

\* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.

**Prize Money Distribution Chart 2:** Prize money distribution with **33%** of prize money for the winner *updated 30.01.2019*

N° of starters	up to 11	12-48		49-100		101-110 declared starters		111-120 declared starters	
N° of prizes	Same as the number of starters who finish the competition	12		First 12 acc. to percentages below; extra prizes for 13 <sup>th</sup> to last*		First 16 acc. to percentages below; extra prizes for 17 <sup>th</sup> to last*		First 20 acc. to percentages below; extra prizes for 21 <sup>st</sup> to last*	
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000		100% = 40'000		133% = 53'200		166% = 66'400	
		%		%		%		%	
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed. See examples below. <b>5 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (7%). The prize for 6 <sup>th</sup> (5.5%) is then given to the winner, the prize for 7 <sup>th</sup> (4%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (3%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (3%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2.5%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (2.5%) is then given to the 1 <sup>st</sup> placed athlete and the prize for 12 <sup>th</sup> (2.5%) is given to the 2 <sup>nd</sup> placed athlete. <b>10 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and 11 <sup>th</sup> (2.5%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.	33	13'200	33	13'200	33	17'556	33	21'912
2		20	8000	20	8000	19.5	10'374	19.5	12'948
3		15	6000	15	6000	14.5	7714	14.5	9628
4		10	4000	10	4000	9.5	5054	8.5	5644
5		6	2400	6	2400	5.5	2926	5	3320
6		4.5	1800	4.5	1800	4	2128	3.5	2324
7		3	1200	3	1200	2.5	1330	2.5	1660
8		2.5	1000	2.5	1000	2	1064	2	1328
9		2	800	2	800	2	1064	2	1328
10		2	800	2	800	2	1064	2	1328
11		1	400	1	400	1	532	1	664
12	n/a	1	400	1	400	1	532	1	664
Total	40'000	100%	40'000	100%	40'000				
13						1	532	1	664
14						1	532	1	664
15						1	532	1	664
16						0.5	266	0.5	332
Total						100%	53'200		
17								0.5	332
18								0.5	332
19								0.5	332
20								0.5	332
Total								100%	66'400
									Extra prizes for 21 <sup>st</sup> to last place*

\* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.

In case of a tie for the 12<sup>th</sup> place in a competition with 12 to 48 starters, the prize money foreseen for the 12<sup>th</sup> place will be divided equally among the athletes concerned.

**For Competitions run in two rounds with more than 12 starters in 2<sup>nd</sup> round:**

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

**Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.**

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

Withholding tax 10% (applies to foreign professional riders)

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

For details of the prize money breakdown for each competition please refer to the tables at the end of this document; the Organiser must specify which of the two (2) tables will be used. The total prize money for the Competition must be distributed among the first twelve (12) placed athletes.

The Organiser must provide additional created prizes for athletes placed beyond twelfth (12<sup>th</sup>) place. The minimum amount for each of these additional prizes, for athletes placed from thirteenth (13<sup>th</sup>) to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed twelfth (12<sup>th</sup>)

**10. MAXIMUM NUMBER OF STARTERS PER COMPETITION**

**\*Annex VI FEI Jumping Rules:**

Maximum 100 starters per Competition other than the GP. If more than 100 starters are declared, the OC must provide the following percentages of additional prize money for every ten declared starters, up to 120 declared starters:

- 101 to 110 declared starters: the OC must provide 133% of the original Competition prize money, which is to be distributed among the 16 best placed athletes in the Competition according to the prize money distribution chart I or II. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.
- 111 to 120 declared starters: the OC must provide 166% of the original Competition prize money, which is to be distributed among the 20 best placed athletes in the Competition according to the prize money distribution chart I or II. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.

If more than 120 starters are declared, the OC must split the Competition into two groups and provide 200% of the original Competition prize money which is to be divided equally between the two groups. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.

OCs may apply either of the following methods for splitting the Competition:

The competition is split into two groups before it starts. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group. If it is not

possible to have two groups of equal size there may be a different number of starters in each group;

OR

The competition is run as one single competition and split afterward into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.*

In both cases above each group must offer the same amount of prize money. For the avoidance of doubt, it is the number of declared starters in the Competition, not the final number of starters, that determines whether the Competition must be split.

If there are more than 200 declared starters, the OC must split the Competition into three groups and provide the same percentages of additional prize money as indicated above (100% of original Competition prize money to be provided for each of the three groups if each group has 100 or fewer starters; 133% of original prize money to be provided for each group if any of the three groups has 101-110 starters; 166% of original prize money to be provided for each if any of the three groups has 111-120 starters).

<sup>3</sup> For CSI-W Events with a Grand Prix Competition in addition to the FEI World Cup™ competitions, the minimum prize money requirements indicated above for the Grand Prix apply only to the FEI World Cup™ Competition as it has the status of a Grand Prix; the Grand Prix Competition at such Events cannot offer more prize money than the prize money offered for the FEI World Cup™ Competition. Refer to the FEI Jumping World Cup™ rules for details relating to date of implementation of this rule at CSI-W Events.

## **11. GLOSSARY**

### **\*Glossary FEI Jumping Rules:**

#### **Fees:**

- Compulsory Fee: Compulsory Fees are fees that may be charged by the OC for costs/services not included in the Entry Fee. Compulsory Fees, if charged, must be paid by the Athletes concerned as outlined below. Only the following Compulsory Fees may be charged by the OC, providing full details of the amount to be charged is included in the Schedule and approved by the FEI:
  - NF fee if applicable
  - NF medication control programme fee if applicable
  - FEI EADCMR fee if applicable (OC to indicate in the Schedule if the EADCMR fee is included in the Entry Fee or not)
  - Fee for health/customs-related documents for Horses if these have been requested by the Athlete.
  - Fee for manure disposal (maximum € 40 per horse per Event)
  - Fee for lorry parking if applicable (The fee indicated in the Schedule may only be charged per lorry not per Athlete.)
  - Fee for electric hook-up for lorry (The fee indicated in the Schedule may only be charged per lorry, not per Athlete.)
- Discretionary Fee: Discretionary Fees are fees that may be charged for optional commodities/services that may be purchased by an Athlete if he so chooses and that do not affect the equity of the Athlete's right to compete at the Event or the well-being of the Horse, such as:
  - VIP or premium parking
  - VIP table
  - Extra box for tack or for non-competing Horse
  - Extra bedding and/or fodder (details to be included e.g. shavings, straw, hay)
  - Premium stabling (all stabling at the Event must meet minimum FEI requirements)

- Entry Fee: The Entry Fee is the fee charged to participate in an Event with one Horse and covers the following:
  - Stabling of one Horse for the duration of the Event (includes cleaning and disinfecting stables before the event, including between Events that are part of Tours, water and electricity in the stables, first bedding or a fixed amount of bedding depending on the type of event and 24 hour security services for the stables)
  - Use of all facilities at the Event (no infrastructure fees may be charged)
  - Right to participate in all Competitions in accordance with the conditions in the Schedule (no nomination fees or start fees may be charged)
  - Administrative/Office fees (includes all services relating to administration of the Event and running of the Competitions: data/results/timing services, bookkeeping and accreditation services)

## **XV. ANNEXES**

### **1. FEI ENTRY SYSTEM**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10096325  
**Name\*:** Clees  
**First Name\*:** Jessica  
**E-Mail\*:** jessicaclees@hotmail.com  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

**Events<sup>4</sup>:**

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**FEI ID<sup>1</sup>:** 10026200  
**Name\*:** Häussler  
**First Name\*:** Viktoria  
**E-Mail\*:** viktorija@eventclearing.lu  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

**Events<sup>4</sup>:**

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**FEI ID<sup>1</sup>:** 10022339  
**Name\*:** Thiry  
**First Name\*:** Julie  
**E-Mail\*:** julie.thiry@hotmail.fr  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

**Events<sup>4</sup>:**

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<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

**\* Mandatory Fields**

## **2. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<https://inside.fei.org/fei/your-role/it-services/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [results@fei.org](mailto:results@fei.org), in the proper Excel or "XML" format immediately after the event. Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<https://inside.fei.org/fei/your-role/it-services/results/jumping-results-forms>

**All results must include FEI Passport Registration number of horses and FEI ID number of Riders.**

Please note that as per Art. 109.6 (GR): OCs of International Jumping Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

The FEI may request a copy of the official PDF result signed by the relevant Officials at the Event.

**THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**